

### Ramsey Library Materials - Circulation Periods

Patron Categories	UNCA Students	Faculty (UNCA and Asheville Grad. Center)	Friends of Ramsey Library and UNCA Alumni	Cooperative and Guest Borrowers	Special Academic Programs Faculty (Green Card)	NCCCR Members and Instructors	UNCA Staff, Retired Faculty and Staff, UNCA Family	ASU Faculty and WCU Faculty	Asheville Grad. Center Students (NCSU, UNCG, etc.)	WCU Students taking classes at UNCA	ASU and WCU Students
<i>Format</i>											
<b>Books &amp; Government Documents</b>	UNCA OneCard required; 3 week loan	UNCA OneCard required; semester loan	\$18/year; Free for UNCA alumni; 10 item limit, 3 week loan	Valid Guest Borrower card issued by home library required; 10 item limit, 3 week loan	Valid card issued by UNCA program director required; 10 item limit, 3 week loan	NCCCR ID Card required; 10 item limit; 3 week loan	UNCA OneCard required; 3 week loan	ASU or WCU ID required; 3 week loan	UNCA OneCard required; 3 week loan	UNCA OneCard required; 3 week loan	ASU or WCU ID required; 3 week loan
<b>DVDs &amp; Videocassettes</b>	3 day loan (5 item limit)	1 week loan (5 item limit)	In house use with Friends card	In house use with Guest Borrower card	3 day loan (5 item limit)	3 day loan (5 item limit)	3 day loan (5 item limit)	1 week loan (5 item limit)	3 day loan (5 item limit)	3 day loan (5 item limit)	In house use
<b>CDs, CD Kits, DVD Kits, Kits</b>	1 week loan (10 item limit)	1 week loan (10 item limit)	In house use with Friends card	In house use with Guest Borrower card	1 week loan (10 item limit)	1 week loan (10 item limit)	1 week loan (10 item limit)	1 week loan (10 item limit)	1 week loan (10 item limit)	1 week loan (10 item limit)	In house use
<b>Interlibrary Loan</b>	No charge (up to \$100 per semester)	No charge	Refer to public library	Refer to home library	Refer to home library	Refer to public library	No charge	Refer to home library	Charges levied by lending library	Charges levied by lending library	Refer to home library
<b>ABC Express</b>	Books: 3 week loan; Journals: in house use, return on next van; DVDs/videos: N/A	Books: 3 week loan; Journals: return on next van; DVDs/videos: 1 week loan	Refer to public library	Refer to home library	Refer to home library	Books: 3 week loan; Journals: in house use, return on next van; DVDs/videos: N/A	Books: 3 week loan; Journals: in house use, return on next van; DVDs/videos: N/A	Books: 3 week loan; Journals: in house use, return next van; DVDs/videos: 1 week loan	Books: 3 week loan; Journals: in house use, return on next van; DVDs/videos: N/A	Books: 3 week loan; Journals: in house use, return on next van; DVDs/videos: N/A	Books: 3 week loan; Journals: in house use, return on next van; DVDs/videos: N/A
<b>Bound Journals</b>	1 week loan (5 item limit)	1 week loan (5 item limit)	In house use only	In house use only	1 week loan (5 item limit)	1 week loan (5 item limit)	1 week loan (5 item limit)	1 week loan (5 item limit)	1 week loan (5 item limit)	1 week loan (5 item limit)	In house use
<b>Current Periodicals</b>	1 day loan (24 hours) (5 item limit)	1 day loan (24 hours) (5 item limit)	In house use only	In house use only	1 day loan (24 hours) (5 item limit)	1 day loan (24 hours) (5 item limit)	1 day loan (24 hours) (5 item limit)	1 day loan (24 hours) (5 item limit)	1 day loan (24 hours) (5 item limit)	1 day loan (24 hours) (5 item limit)	In house use
<b>Reserves</b>	2hrs., 1 day, 3 days, 1 week loan per instructor	2hrs., 1 day, 3 days, 1 week loan per instructor	In house use with Friends card	In house use with Guest Borrower card	In house use only	2hrs., 1 day, 3 days, 1 week loan per instructor	2hrs., 1 day, 3 days, 1 week loan per instructor	2hrs., 1 day, 3 days, 1 week loan per instructor	2hrs., 1 day, 3 days, 1 week loan per instructor	2hrs., 1 day, 3 days, 1 week loan per instructor	2hrs., 1 day, 3 days, 1 week loan per instructor
<b>Laptops, Portable DVD Players</b>	5 hr loan; in house use only	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5 hr loan; in house use only	5 hr loan; in house use only	N/A
<b>Flash Drives, Digital Players</b>	2 day loan	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2 day loan	2 day loan	N/A